



Trustees' Annual Report & Financial Statement

For the period: From 28th March 2008 to 27th March 2009



You Touch Africa (UTA) Trustees' Annual Report



For the period: From 28th March 2008 to 27th March 2009

Message from the Chair

As ever, trustees and associates of You Touch Africa (UTA) are immensely grateful to institutions, companies and individuals who have supported us throughout the year. Being our first year as a registered charity, our plans, and intentions at the start of the year were to put more emphasis on capacity-building programmes and less on infrastructural projects. We aimed at consolidating the existing projects and embark on new ones as necessary, by establishing better monitoring and governing structures which will ensure better accountability and transparency. In spite the current global economic slow down, we believe we have reasonably achieved our targets and aims. Thank you to all our supporters. Rev. A. L. Lekule

Section A: Reference and administration details

Charity name: You Touch Africa
 Other names the charity is known by: UTA
 Registered charity number: 1123085
 Charity's principal address: 26A Mitcham Park
 Mitcham
 CR4 4EG

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of body entitled to appoint trustee
John Gerard O'Sullivan	Treasurer	28 th March 2008 - 17 th April 2008	Body of Trustees
Mr Christopher David Henley	Trustee	Whole year	Body of Trustees
Ms Lorraine Shakesheff	Trustee	17 th April 2008 - 27 th March 2009	Body of Trustees
Mr Peter John Dunkin	Secretary	Whole year	Body of Trustees
Ms Diana Marie Head	Trustee	17 th April 2008 - 27 th March 2009	Body of Trustees
Dr John Joseph Murphy	Trustee	Whole year	Body of Trustees
Mr Matthew Paul Gibbs	Treasurer	17 th April 2008 - 27 th March 2009	Body of Trustees
Fr Arbogast Lucas Lekule	Chair	Whole year	Body of Trustees

Section B: Structure governance and management

Governing Document

You Touch Africa was set up under a Declaration of Trust on 27th March 2007, was registered by the Charity Commission on 5th March 2008 and remains as an unincorporated association.

Trustees

The board of 7 trustees bring with them a varied experience including financial, educational, spiritual, and an in-depth life experience of poverty alleviation efforts in Africa, all benefiting the charity's objectives. The appointment of new Trustees is by invitation and a majority trustee agreement.

Organisational structure

All major decisions regarding finance, governance, trustee appointments, and project adoption, expenditure and monitoring, are reported on, discussed and agreed at Trustee meetings. The charity owes this year's achievements to the dedication of the unpaid trustees who met once every two months, and associates who spent their spare time in fundraising and advertising.

Risk Management

The trustees are responsible in identifying and reviewing risk exposure on a meeting by meeting basis and steps are taken to minimise their effect. Among other areas, this year risk management review has included financial management in banking and transactions.

Training

Trustees and any other volunteers with the charity will have to attend training courses as and when appropriate.

Section C: Objectives and activities

Charitable objects are:

To relieve sickness, poor health and old age amongst disadvantaged people living in Africa; to advance the education of disadvantaged children and adults living in Africa; and to relieve financial hardship amongst people living in Africa through the provision of grants, goods and services.

Policy on grant-making and voluntary contributions:

Currently, You Touch Africa has neither paid staff nor expensive administrative assets. All work running the trust is undertaken by volunteers. These measures enabled us to keep our overhead costs to a minimum. Our administration costs were funded by the trustees and other supporters; hence we were able to make a commitment that 100% of donations for specific projects would be spent on those projects.

We also recognise that monitoring of the expenditure in Africa is essential. Hence the need to work in partnership with trustworthy local people in a framework of accountability and transparency.

Section D: Achievements and performance

The main projects the charity has supported are as presented below:

Micro-Credit Union with Union of Catholic Women Tanzania (WAWATA)- Makomu, Kilimanjaro

It is an on-going project which arose from funds raised by some of UTA Trustees and supporters in 2002 through a sponsored climb of Mt Kilimanjaro. Part of the money raised was spent on the renovation of Makomu Hospital, Tanzania. In 2004 a grant of £800, with an additional £800 in 2007, was given to WAWATA. Through their credit union they paid an interest of 2.5% per month to a trust fund which subsidised medical bills of very poor villagers at the hospital. Another 2.5% per month of the interest paid was retained by the organisation as their net profit.

WAWATA-Makomu is autonomous in the running of the credit union. However, the organisation submitted an annual report to UTA Trustees and informed us on major issues affecting the fund. This year the Trustees advised WAWATA on various issues including, a submission of a report every six months, administrative issues and a review of their interest rates. By April 2008 the organisation had raised more than twice the amount they received and the interest payment was over 90% successful.

Micro-Credit Union with Union of Catholic Women Tanzania (WAWATA)- Uomboni, Kilimanjaro

Governance and organisational nature of this project are similar to the one above except its history and its beneficiaries. The organisation received a grant of £800 in September 2008. The interest raised will be deposited in a trust fund which will go towards renovating backboards, installing windows and doors in Kitowo Primary School, Tanzania.

Besides the intended objectives of these micro-credit projects, there have been several side benefits to the wider community, including more confidence and dignity among women, and the stimulation of the local economy.

Improve Diet Project, Makomu Primary School, Kilimanjaro, Tanzania

Unlike other projects, which demand a one off funding, such as infrastructures, micro-credit unions and supply of educational material, the Improve Diet Project needs a sustained funding. Since September 2007, this project has been funded by one of our supporters, Mr Wilbert Derks, Howrey LLP, Amsterdam.

A total of 620 pupils aged between 7 and 15 years contribute maize for their lunch. The school receives £109 every month to purchase cooking oil and vegetables which are utilised to improve the maize porridge shared by the pupils.

The children and parents are very grateful to Mr Derks for his donation. It has been reported by the headmaster that the level of school attendance has improved dramatically and parents have become more committed in their contributions of maize

since the project started. The project has also provided a reliable source of income to peasants who now grow vegetables with an assurance of a reliable market.

Uomboni Vocational Training School (UVTS), Kilimanjaro, Tanzania.

This project has been funded by money raised by St Luke's Catholic Sixth Form College, Sidcup through their 2008 Summer Fair. UVTS, under the supervision of WAWATA-Uomboni, purchased several sewing, knitting and embroidery machines in September 2008. It now has two fulltime teachers and 20 students training in Tailoring, Knitting and Embroidery courses. The management of the school intends to expand the training to include other courses such as Cookery, English, and Computing. (See the Account's Report for detailed information).

A letter from the Chair and the Secretary of WAWATA wrote the following soon after opening the school: "Our youth in the village ... are very excited about the prospect of gaining new skills. They are very grateful to you. (St Luke's College). They believe that these machines will help them to:

- acquire skills which will enable them to find employment or self-employment,
- significantly reduce the harshness of their lives...,
- provide affordable warm sweaters for their pupils, and
- retain young people in the area, who could otherwise aimlessly run to towns".

Another letter pointed out that the money generated from the school fees and sales should be able to make the project self-reliant, an objective which is consistent to UTA's vision and mission.

Assisting volunteers to work in Africa as teachers or nurses

One of the UTA's initiatives is to assist people who want to offer their services in the area of Education and Health in Africa as volunteers. In the last three years three teachers and a medical doctor have benefited through this scheme. These include Ms Diana Head, Ms Lorraine Shakesheff and Ms Vanessa Head.

Roofing Project, Makomu Primary School, Tanzania.

Since Ms D. Head's visit in 2006, St Joseph's Catholic Primary School, Bromley has been linked to Marangu District. This year alone St Joseph's raised over £1,000 as a contribution to the renovation of the leaking roof of Makomu School. Similar amount towards the same project has been raised by Mrs Julia Reynders through her sponsored 2008 London Marathon. We are very grateful to their efforts and donation. (See Accounts' Report for details).

Supply of Educational and Medical Material

St Luke's College has kept firm links with Uomboni Secondary School, thanks to Ms Shakesheff's visit in 2007, and has offered educational resource materials, such as photocopier, projector, books and laboratory equipment. (For more information visit:

www.st-lukes-college.co.uk/index.php?option=com_content&task=view&id=63&Itemid=5).

This assistance has brought financial benefits and has relieved the school from travelling long distances to produce exam papers and other publications. The project

has contributed to raising the standard of education at the school and indirectly benefits the wider population, through the equipment-sharing scheme.

Currently You Touch Africa is in negotiation with the Access to Justice Co-ordinator at Belmarsh Prison, to facilitate a shipment of 22 computers to Africa for educational purposes. Other educational materials for shipment to Africa include Uniforms donated to the charity by Farrington Primary School, Bromley.

Contacts have been made with a doctor in Germany, who is willing to donate some medical supplies. We are now waiting to sort out transport.

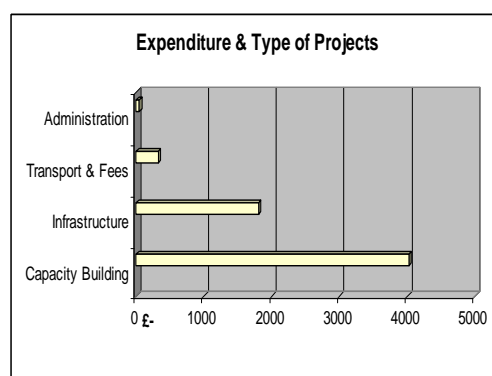
Section E: Financial review

Receipts

The overall receipts are £6,112 made up of individual donations, corporate giving, institutional fundraising, and bank interest.

Expenditure

The overall expenditure was £6,202. We successfully managed to run a minimum administration cost of £47 which includes transaction fees, international calls, and postage, thanks to unclaimed personal expenses of Trustees. Our overhead costs represented 0.76% of the total expenditure.



Reserves & Investment Policy

This year the Trustees decided to move most of our funds from the Abbey Bank to the Charities Aid Foundation (CAF) Bank which focuses exclusively on delivering charity banking services. CAF Bank also offers a free charity guide to ethical investment management, from stock selection to risk and reward. (For more details visit: www.cafonline.org/default.aspx?page=12843)

To 27th March 2009 UTA holds £6,069 in CAF Bank Accounts and £160 in an Abbey Bank Account - a current account for day-to-day charity banking needs. Generally the policy of the Trustees is to deliver specific donations to intended projects in the shortest convenient time possible. Hence UTA undertakes the ground preparation of projects with our local partners very seriously.

Brief statement of the charity's policy on reserves

The charity's Reserve of £5,047 (excl Current Account and Petty Cash) is considered sufficient to cover for unexpected contingencies.


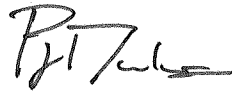

Section F: Other optional information

The trustees recognise that achievement of our objectives should not be measured only by financial and material statistics but mainly on how our efforts stimulate local initiatives and build local capacities to ensure long-term sustainable development.

Section G: Declaration

This report has been prepared in accordance with the Statement of Recommended Practice; Accounting by Charities, SORPs March 2005.

This document was approved by the Trustees at their meeting on 31st March 2009 and signed on their behalf by:

Signature(s)			
Full name(s)	ARBAGAST HEILLE	PETER JOHN DUNKIN	MATTHEW PAUL GIBBS
Position	Chair	Secretary	Treasurer
Date	31 03 09		